

City of Henderson

1044 N Main Street, PO Box 189

Henderson, NE 68371

Phone: 402-723-5782/Fax: 402-723-5785

Zoning Administrator: 402-710-3574

Email: hendzoning@gmail.com

OFFICE USE ONLY

In Flood Zone

____ Yes

____ No

Permit Fee Paid

Permit Fee Number: _____

Approved

Zoning Administrator Signature

Date

BUILDING PERMIT APPLICATION

I. Applicant Information

☐ Residential

☐ Commercial

Date	Applicant Name	Email
Relationship to Project		Contact Phone No.
<input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Architect/Designer <input type="checkbox"/> Other _____		

II. Property Information

Property Owner	Project Address		
City	Zip Code	County	No. Of Stories
Subdivision (New Construction Only)	Block/Lot (New Construction Only)		

III. Responsible Parties (as applicable)

Project Manager	Address	City	Zip Code
	Email	Phone Number	
General Contractor	Address	City	Zip Code
	Email	Phone Number	

IV. Type of Structure

Residential	Commercial
<input type="checkbox"/> Single Residence <input type="checkbox"/> Swimming Pool	<input type="checkbox"/> Retail <input type="checkbox"/> Apartments - # of units _____
<input type="checkbox"/> Duplex <input type="checkbox"/> Fence - Material: _____	<input type="checkbox"/> Office <input type="checkbox"/> Storage Units
<input type="checkbox"/> Carport <input type="checkbox"/> Storage Shed (172 sq ft and less)	<input type="checkbox"/> Warehouse <input type="checkbox"/> Fence
<input type="checkbox"/> Garage <input type="checkbox"/> Other: _____	<input type="checkbox"/> Parking Garage <input type="checkbox"/> Sign

V. Project Information

Scope of Project	Total Cost of Improvements	Size of Construction
<input type="checkbox"/> New Construction <input type="checkbox"/> Egress/Window Well		
<input type="checkbox"/> Addition <input type="checkbox"/> Mailbox	<p>Please draw new project on the second page of this application.</p> <p>Return application with payment to City Hall. FEE: \$20 for first \$2,000 of the valuation of building project, an additional \$1 for each additional \$1,000 of valuation.</p> <p>If work has not begun in 180 days, applicant must file new permit. Project must be substantially complete in two (2) years.</p> <p>Allow 72 hours for approval. Permit can be picked up or emailed if preferred.</p>	
<input type="checkbox"/> Remodel <input type="checkbox"/> Curb Cut		
<input type="checkbox"/> Demolition <input type="checkbox"/> Deck		
<input type="checkbox"/> Sewer Hook Up (\$500) <input type="checkbox"/> Water Heat Pump		
<input type="checkbox"/> Water Hook Up (\$500) <input type="checkbox"/> Other: _____ _____ Size of New Water Line		
Applicant's Signature _____		
Date _____		

PLAT OF LOT AND BUILDING

*Draw to scale and identify all buildings on lot
*Identify footage from property lines (property line verification is responsibility of property owner)

*Identify new construction
*Identify measurements of new construction
*Identify easement location (may require a survey)

Residential setbacks: Front yard: 20 feet from property line
(single family) Side yard: 5 feet from property line
Rear yard: 20 feet from property line

Garden sheds and other similar structures that are are not greater than 172 square feet in size may be located within the minimum yard requirements.

Below is the lot to draw proposed project and identify buildings. Please remember to include measurements from proposed project to lot lines.

STREET