

The regular meeting of the Mayor and City Council of the City of Henderson, Nebraska was held at 7:00 p.m. on November 12, 2019 at City Hall in Henderson, Nebraska. Notice of this meeting was posted at the City Hall and Post Office and published in the November 7, 2019 *Henderson News*.

Mayor Mike Yoder called the meeting to order at 7:00 p.m. Mayor Yoder declared the meeting to be legal and properly advertised with all members having been informed of the nature of the meeting and having received related information. Mayor Yoder also referred to the open meetings law poster at the back of the council chambers.

Roll call showed the following present: Mayor Mike Yoder. Council members: Brian Hiebner, Matt Friesen, Stan Friesen and Corbin Tessman.

Mayor Mike Yoder welcomed the four members of the Aurora Boy Scout Troop 28 who were present for observation purposes.

Minutes from the October 8, 2019 meeting were reviewed. Corbin Tessman made a motion to accept the minutes as presented. Matt Friesen seconded. Roll vote: Ayes - Corbin Tessman, Matt Friesen, Brian Hiebner and Stan Friesen. Motion carried.

Corbin Tessman made a motion to pay the claims as presented. Stan Friesen seconded. Roll vote: Ayes - Corbin Tessman, Stan Friesen, Matt Friesen and Brian Hienber. Motion carried.

Two building permits were issued since the last regular meeting. Grace Children's Home for a barn in the N. Industrial Park and Jonathan Smith for moving a house into town and a fence.

Corbin Tessman made a motion to table the sewer backup claim for David Tuberville and for Grace Children's Home until December meeting as the information requested by the council is still being retrieved by the residents. Brian Hiebner seconded. Roll vote: Ayes - Corbin Tessman, Brian Hiebner, Matt Friesen and Stan Friesen. Motion carried.

Brian Hiebner made a motion to add the Sewer Backup General Liability Coverage Insurance from the city's insurance provider, LARM, in the amount of \$462 for fiscal year 2020 and to put a Sewer Backup Policy and Procedure in place. Matt Friesen seconded. Roll vote: Ayes - Corbin Tessman, Brian Hiebner, Matt Friesen and Stan Friesen. Motion carried.

Corbin Tessman made a motion to approve Resolution #2019-05, a resolution to adopt the York County Local Emergency Plan for Henderson. Matt Friesen seconded. Roll vote: Ayes - Corbin Tessman, Matt Friesen, Stan Friesen and Brian Hiebner. Motion carried.

Brian Hiebner made a motion to approve Resolution #2019-06, a resolution for participating members of LARM to ratify the elections of members of the LARM Board of Directors. Corbin Tessman seconded. Roll vote: Ayes - Brian Hiebner, Corbin Tessman, Matt Friesen and Stan Friesen. Motion carried.

Brian Hiebner made a motion to approve the BinThere Ag quote for insulating the walls and ceiling of the north shop addition in the amount of \$8,059.56. Stan Friesen seconded. Roll vote: Ayes - Brian Hiebner, Stan Friesen, Matt Friesen and Corbin Tessman. Motion carried. Clerk to get a quote on insulating the overhead door also.

After reviewing the Chief of Police, Nuisance Compliance Officer and the Building Code and Zoning Administrator job descriptions, Corbin Tessman made a motion to adopt these job descriptions as part of the City Employee Handbook that is being updated. Matt Friesen seconded. Roll vote: Ayes - Corbin Tessman, Matt Friesen, Brian Hiebner and Stan Friesen. Motion carried.

Matt Friesen made a motion to approve the Mayor's recommendation of a 3% pay increase for current employees retroactive to October 1, 2019. Stan Friesen seconded. Roll vote: Ayes - Matt Friesen, Stan Friesen, Corbin Tessman and Brian Hiebner. Motion carried. Current annual wages are city clerk/administrator \$54,389, utility maintenance supervisor \$52,514 and assistant utility maintenance supervisor \$41,801.

The Chief of Police position will be advertised for after a salary survey has been completed for municipalities of similar population and also surrounding municipalities. No formal action taken.

At 8:49 p.m. Corbin Tessman made a motion to convene into executive session to discuss land purchase price negotiations. Stan Friesen seconded. Roll vote: Ayes - Corbin Tessman, Stan Friesen, Matt Friesen and Brian Hiebner. Motion carried.

At 9:24 p.m., Corbin Tessman made a motion to reconvene into regular session. Stan Friesen seconded. Roll vote: Ayes - Corbin Tessman, Stan Friesen, Matt Friesen and Brian Hiebner. Motion carried.

Corbin Tessman made a motion to adjourn. Matt Friesen seconded. Roll vote: Ayes - Corbin Tessman, Matt Friesen, Brian Hiebner and Stan Friesen. Motion carried.

Michael A. Yoder, Mayor
Connie Brown, City Clerk